

STAC Minutes November 14, 2005

Meeting held at: DNR Conference Center

In Attendance:

	Adams, Cheri		Kempker, Judy	x	Seiling, Joe
	Anderson-Harper, Rosie		Krause, Guy		Smith, Pat
x	Avant, Cheryl	x	Matthews, Mechelle		Snyder, Mary
	Benedict-Wiseman, Geri		Mixon-Page, Lorraine		Struempf, Beverly
x	Bode-Oliver, Elaine		Mundell, Jessica		Verslues, Lisa
	Charrier, Jim		Oetting, Beth	x	Wilson, Barbara
x	Distler, Karen		Pasley, Jim	x	Wiseman Geri
x	Dudenhoeffer, Keith		Robinett, Darlene		Yahnig, Ed
	Hillstrom, Victoria	x	Roesti, Jane		Wolken, Gail
	Horn, Denise	x	Russell, Nicki		Yahnig, Ed
	Howard, Bryan	x	Schulte, Lisa		
	Jackson, James	x	Scroggins, Cynthia		
	Nancy Jordan and Carol Lueckenfoff of MODOT, for Jim Pasley				

Co-chairpersons Karen Distler and Joe Seiling called the meeting to order.

Karen allowed the guest presenters, Roy Haythorn and Beth Harris to introduce themselves. Committee members and guests introduced themselves and informed the presenters of the type of LMS, if any, their agency uses.

Minutes from the October meeting: Approved. No revisions.

Karen sent around a sign up sheet for bringing a dish to the December networking luncheon.

Committee Reports

Oversight

Karen gave an update regarding the Oversight Committee's progress:

- Pat, Joe and Karen have contacted STAC members that haven't attended STAC meetings for a while. We informed them of the restructure of STAC and how the committees work. We received very positive responses from everyone contacted. Members are looking forward to the new changes and plan to begin attending again after the holidays.
- We have also investigated into the training contracts that we thought were on the Office of Administration website. Karen received a responding email that the training contracts were not on the website.
- Joe is attempting to contact Mary Call, who is a procurement officer with the Office of Administration and will report more at the next meeting.
- Karen reported that Donna Arnell did follow up with Julie Brown regarding the list of equipment and facilities that could be borrowed by off-state trainers. Julie believes that she does have that information and does remember that there were not a lot of responses from the original survey, Pat will follow-up with Julie to obtain this information.
- Mary Bernel has accepted contract employment with the Office of State Courts Administrator and will no longer be a member of STAC. However, Mary would like to continue updates about STAC's progress until her replacement has been identified.
- Karen did supply Theresa Mayher a list of all STAC members and their respective email addresses so that when the Solutions magazine and Foundations training schedule is published that STAC members will receive this information.
- Karen will plan a conference call with the committee leads to discuss action items from the past two meetings.

Communications

Darlene Robinett reported (through Karen) on STAC Web Site Progress

- Darlene Robinett has been working with the Department of Revenue's technology staff to access and update the STAC website.
- Currently working on updating a few typos.
- Will post Karen and Joe's bios by the end of the week. Karen also stated that all STAC member bio's will eventually be posted on the website.

Curriculum Development

Jane Roesti reported that her committee met to discuss upcoming plans for the December meeting.

- Jane met with Edward Williams last week and gave an update of their plans for their initiatives.

Policy

- No report

Training Trends and Initiatives

- No report

Presentation

Roy Haythorn and Beth Harris of Meridian shared their presentation of the functionality in Meridian's Learning Management System.

Roy stated that he would email to Karen the answers to the questions that she previously forwarded to them regarding the Learning Management System.

Karen has a few extra handouts from the presentation and will bring them to the next meeting for anyone interested.

Reminders

Special meeting: November 22, 2005 in Room 478 of HSTOB (Truman Building) from 10:00 a.m. to 12:00 p.m. Presentation of the Oracle LMS by People Soft.

December 12 meeting: Networking and lunch followed by presentation--How to train *7 Habits of Highly Effective People*. To be held at the Conservation Credit Union Conference Room.

Meeting adjourned.